

**Minutes**  
**KEOTA CITY COUNCIL**  
**225 E. BROADWAY AVE.**  
**May 20<sup>th</sup>, 2024**

**Meeting was called to order** at 7:00 pm by Mayor Cansler.

**Roll call:** Mayor Cansler, Councilmen Conrad, McDonald, Bender and Burroughs were present. City employees present were Horras, Harmsen and Librarian Greiner. Public present Karen Sypherd, Janie Westendorf, Caden Sprouse, Cindy Detweiler, Ron Northup, Adam Clarke and Casey Jarmes from Sigourney New-Review.

**Consent Agenda:** A motion was made to amend the current agenda to add a discussion item, made by Bender, 2<sup>nd</sup> by Conrad, McDonald & Burroughs in favor and Greiner absent. Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from May 6<sup>th</sup> Council Meeting - Budget review and payment of Bills. Conrad 2<sup>nd</sup> the motion, Bender & McDonald in favor and Greiner absent.

**Bills Paid May 7<sup>th</sup> thru May 20<sup>th</sup>, 2024**

**Checks**

**Payroll:**

ALLIANT ENERGY	536.37
Atwood Electric Inc	3,060.00
Carrico Aquatic Resources	1,729.40
CASH	600.00
Delta Industries Inc	270.47
GINGERICH Well & Pump Service	23,152.47
Lino	425.00
QUILL	29.99
SCOTT WESTENDORF	4,000.00
Town and Country Wholesale	476.03
USCELLULAR	144.65
US POSTAL SERVICE	200.00
VISION AG LLC	290.23
WELLMARK	3,566.47
WINDSTREAM	259.02
Yotty's Ice Cream Shop	180.00
	<b>38,920.10</b>

Ashley R Greiner	75.72
Tonia Greiner	1,090.36
Micah Harmsen	1,857.79
Kevin L Slaubaugh	1,783.79
Alycia A Horras	1,915.68
	<b>6,723.34</b>

**Public Forum: None**

**Department Reports:**

**Public Works** –Horras reported that Harmsen and Slaubaugh have been busy with getting the pool items completed and ready for the opening next week.

**Library** –Greiner reported that the Button Club monthly meeting was last week. They will be closed Saturday and Monday for the Memorial Day Holiday.

**Museum**- Cleaning day coming up to get ready for Fun Days.

**Clerk** – Horras reported that the Fun Days schedule is complete and Food Vendors have been lined up. She met with the remaining staff to share expectations before pool opening. Horras will meet with the managers later this week to work on pool schedules. Working on getting the concessions and bath house ready to open. We received word that we were awarded the WCRF Grant in the amount of \$36,200.00 for additional safety lighting around the pool, a parking area, a dedicated AED system for the aquatic center and a PA/Sound system for the pool. Horras was asked to do an interview with KCI for the WCRF grant and what it was being used to upgrade. New signage has been ordered and will be in Friday before pool opening to ensure compliance. We are looking at an official Grand Opening for the pool around June 20 or 21<sup>st</sup>.

**Resolutions and Ordinances:**

**Resolution 2024-35 Building Permit- Janis McNurlen** – Motion to approve by Conrad, 2<sup>nd</sup> by Burroughs, McDonald & Bender in favor, and Greiner absent.

**Resolution 2024-36 Building Permit – Darren Brown** - Motion to approve by Conrad, 2<sup>nd</sup> by McDonald, Burroughs & Bender in favor and Greiner absent.

**Ordinance 2024-305 Amendment to City of Keota, Iowa 2017 Codebook of Ord. – Nuisances**

- a. First reading of Nuisances 3-2-7, 3-2-9, 3-2-10
- b. Potential Waiving of 2<sup>nd</sup> and 3<sup>rd</sup> Readings of Nuisances 3-2-7, 3-2-9, 3-2-10; Motion by Burroughs, 2<sup>nd</sup> by McDonald, Bender & Conrad in favor and Greiner absent.
- c. Potential Approval of Nuisances 3-2-7, 3-2-9, 3-2-10; Motion by Burroughs, 2<sup>nd</sup> by McDonald, Bender & Conrad in favor and Greiner absent.

**Ordinance 2024-306 Amendment to City of Keota, Iowa 2017 Codebook of Ord. – Special Ordinances – Property Maintenance Code**

- a. First reading of Chapter 4, Section 2, International Property Maintenance Code, 2015
- b. Potential Waiving of 2<sup>nd</sup> and 3<sup>rd</sup> Readings of Chapter 4, Section 2, International Property Maintenance Code, 2015; Motion by Bender, 2<sup>nd</sup> by McDonald, Conrad & Burroughs in favor, and Greiner absent.

- c. Potential Approval of Chapter 4, Section 2, International Property Maintenance Code, 2015; Motion by Bender, 2<sup>nd</sup> by McDonald, Conrad & Burroughs in favor, and Greiner absent.

**New Business:**

**Discussion/Introduction: Adam**

**Discussion/Possible Action: Hiring Scott Westendorff for contract mowing through the city of Keota.** Motion made by McDonald, 2<sup>nd</sup> by Burroughs, Beder & Conrad in favor and Greiner absent.

Discussion/Possible Action: Fun Days Security needed and Street Closures – Street Closures are the same as previous year’s closures.

Motion to approve by Conrad, 2<sup>nd</sup> by Bender, Burroughs & McDonald in favor and Greiner absent. Motion to have Bender look into a few options for security coverage for Fun Days and share with the city administrator, made by Burroughs, 2<sup>nd</sup> by Conrad, McDonald in favor and Greiner absent.

Discussion/Possible Action: Interview for Part Time PD position. Motion to table this conversation for further information on our options, made by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor and Greiner absent.

**Mayor Comments:** Mayor Cansler thanked all city departments for the work being done and the council for the items and topics they are getting resolved.

**Adjournment:** Motion made to adjourn meeting by Burroughs, 2<sup>nd</sup> Bender, all were in favor. Time 8:27pm.

**Next regular meeting, June 3<sup>rd</sup>, 2024 at 7:00 pm.**

Attest:

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Mayor Anthony Cansler

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City Administrator Alycia A Horras